

Call for prequalification and technical evaluation

CONSTRUCTION OF WATER SUPPLY SYSTEMS IN SAKE AND BWEREMANA IN NORTH KIVU AS PART OF THE 'SWAP-PED' PROGRAMME

Call for Expression of Interest Number:

MC DRC 001 2026

Closing date: 19 March 2026 at 16:00 (Goma)

1. Introduction

This is a pre-qualification call for construction contractors who wish to be evaluated for future design and construction tenders.

1.1 Description of Contracting

Statements of qualification must be developed in strict accordance with this application and must be evaluated in a transparent manner by a panel of examiners, in accordance with the evaluation criteria provided.

The objective of this pre-qualification tender is to pre-qualify suppliers for various future Mercy Corps contracts.

The prequalification will be done through the technical and administrative evaluation of national and regional construction companies for the construction and/or rehabilitation of the water supply infrastructure planned on the Sake-Bweremana sites within the framework of the SWAP-PED project.

Sake, Bweremana and other agglomerations affected by the project, including Kirotshe, Bishange, Shasha and Minova, are independent with independent drinking water supply (DWS) but in the same geographical location. Only pre-selected national and/or regional companies will be contacted to bid their financial bid for the execution of construction work on these AEPs, the contract being awarded to the most economical and technically responsible bid.

Expressions of Interest must be prepared in strict accordance with this Call for Prequalification (RF) and will be evaluated in a transparent manner by a selection committee, in accordance with the evaluation criteria stipulated therein.

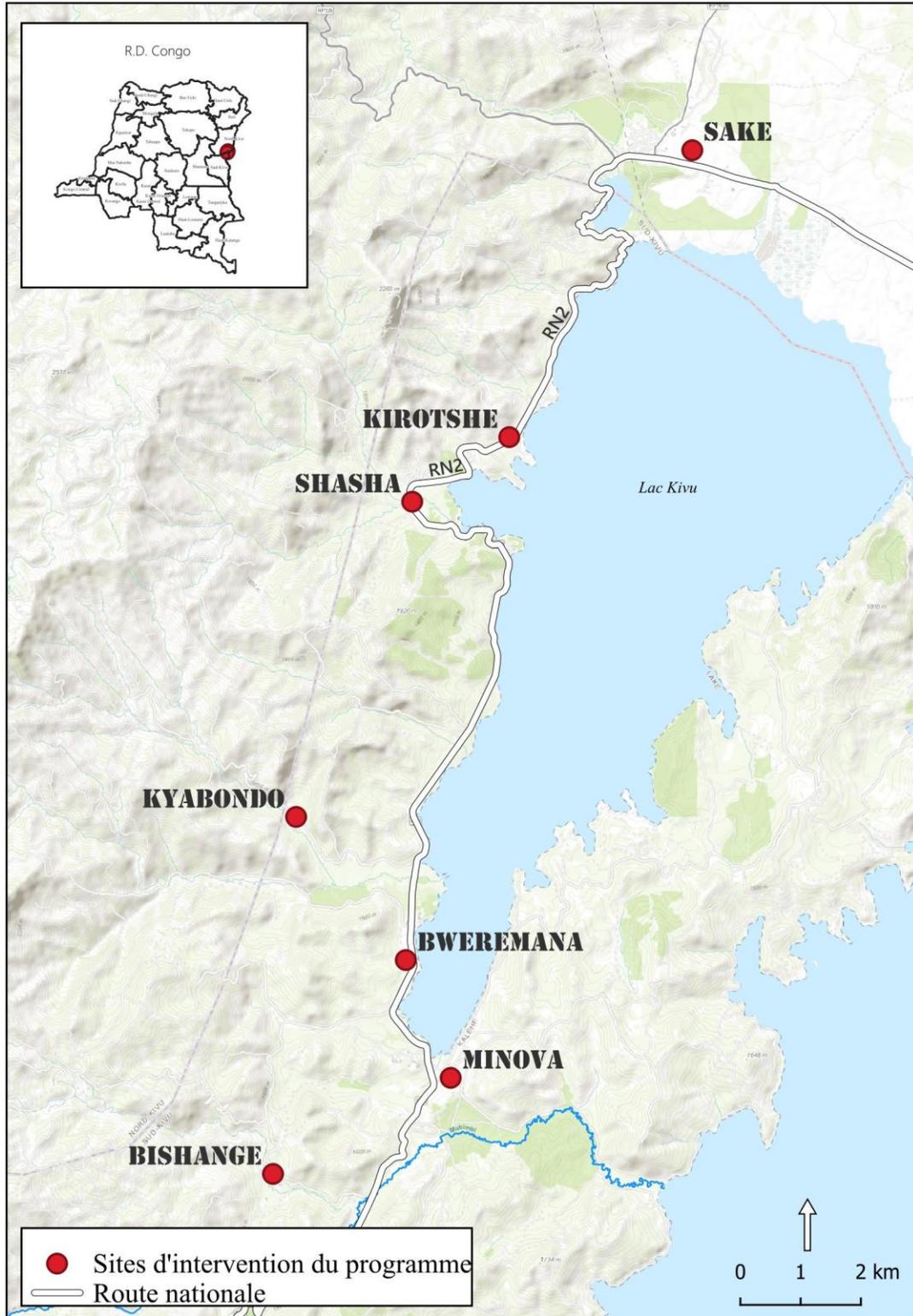
Suppliers who are awarded subsequent tenders will be required to provide bid and performance bonds in accordance with the tender documents.

1.2 General description of the proposed procurement activities

12.1 Location of sites

The main areas of intervention concern the agglomerations of Sake, Kirotshe, Shasha, Bishange, Bweremana and Minova, located respectively along the Goma-Masisi and Goma-Minova road axis, and playing a role as service hubs for their peripheral areas. These localities are experiencing strong demographic pressure due to population displacement and have increased needs for functional and sustainable drinking water infrastructure. These sites are located approximately 50 km or less from the city of Goma, from where all coordination operations will be conducted.

The work will cover all the selected intervention sites, taking into account the studies carried out and all the other geographical, hydrological, demographic and environmental aspects, proposed in the final design, in order to have adapted and sustainable infrastructure that meets the specific needs of each area and each axis. See below for the location map of the project.



Project location map

PA ToR for the pre-qualification of construction companies for the Sake-Bweremana site for SWAP-PED

12.2 Consistency of the work

The planned construction and/or rehabilitation works are similar but detailed below according to the different intervention sites, namely the drinking water supply project in Sake, Kirotshe, Shasha, Bishange, Bweremana and Minova. The finalization of the detailed design studies is underway and the final detail of the selected construction works as well as the actual scope of intervention will be shared during the Request for Financial Proposal only for bidders who have passed the technical evaluation phase within the framework of this call for expressions of interest for the prequalification of companies.

(i) Planned work on the Sake, Kirotshe and Shasha water supply systems

- Rehabilitation and extension of existing water supply systems, including the protection and development of spring catchments with the construction of reinforced concrete collection chambers to supply the distribution networks.
- Construction and extension of approximately 25 km of distribution network in PVC, HDPE and steel pipes, with diameters between 50 mm and 100 mm, including accessories and related works.
- Construction of reinforced concrete storage structures including:
 - Tanks with an intermediate capacity not exceeding 100 m³, intended for local regulation.
 - Water tanks of at least 200 m³ for the storage and securing of the supply to the networks.
- Construction and rehabilitation of more than 20 kiosk-type public standpipes, equipped with meters and connected to new and existing networks.
- Provision of operation and maintenance tools and equipment to water operators to ensure sustainability, performance and efficient management of rehabilitated and newly built systems.

(ii) Planned work on the Bweremana, Bishange and Minova water supply systems

- Rehabilitation and extension of existing water supply systems, including the development and protection of spring catchments with the construction of reinforced concrete collection chambers to supply the distribution networks.
- Construction and extension of more than 25 km of distribution network in HDPE pipes, with diameters between 50 mm and 150 mm, including the accessories and related works necessary for the proper functioning of the system.
- Construction of reinforced concrete storage structures including:
 - Secondary water tanks with a capacity of less than or equal to 100 m³ for the regulation of the water network;
 - Main water tanks with a minimum capacity of 200 m³ to secure the supply of the networks.
- Construction and rehabilitation of more than 20 kiosk-type public standpipes, equipped with meters and connected to newly built or rehabilitated networks.

- Supply of operation and maintenance tools and equipment to water operators to ensure sustainable management and improved performance of the systems put in place.

2. Bidding Instructions

2.1 Timeline

Here is the timeline for the pre-qualification tendering process; All dates are subject to change.

Activity	Date
Publication of the call for prequalification	February 23, 2026
Deadline for companies to submit questions in relation to the call for prequalification	March 6, 2026, at 16:00 (Goma time)
An information meeting (question-and-answer session) prior to the submission of tenders, which will be held online, is planned. Interested companies are requested to send their contact details to the drc-tender-questions@mercycorps.org (company name and business email address) by 6th March 2026 in order to receive the invitation.	March 11, 2026, at 11 a.m. (Goma time)
Deadline for submission of tenders	19th March 2026, at 16:00 (Goma time)
Announcement of pre-qualified suppliers	April/May 2026

2.2 Submission Requirements and Format

Mercy Corps will accept bids in electronic or paper format as follows:

Deadline: March 19, 2026

Time: 16:00 (Goma time)

Sent by e-mail to: drc tenders submissions@mercycorps.org,

OR

Submission in paper version in the box provided for this purpose: The paper copy of the Expression of Interest (AMI) must be deposited in the Mercy Corps offer box at the office address located at 21 avenue Bounganvelier, Q. Les Volcans, Goma, North Kivu, Democratic Republic of Congo.

Note: Electronic submission is preferred/recommended. The subject line of the email for electronic submission will be MC **DRC 001 2026 AP – SAKE & BWEREMANA**. The same notation will be used to identify physical/paper submission envelopes.

The Statement of Qualification must meet the requirements and format outlined in this Call for Prequalification. All electronic copies must be submitted in Adobe Acrobat (.pdf) format. All documents must be written in English or French. All other information must be presented in a legible format. All signatures must be accompanied by a name, position and date in print.

Any declaration of qualification that does not meet the deadline will be automatically rejected.

2.3 Clarifications

Requests for clarification regarding this prequalification procedure should be sent to drc-tender-questions@mercycorps.org no later than 6 March 2026, at 16:00 (Goma time).

All responses to the questions received will be consolidated and shared with bidders no later than March 11, 2026, at 4:00 p.m. (Goma time).

A non-mandatory conference or information/Q&A session will be held with the companies, scheduled by Mercy Corps to give more details about the project as well as clarify the questions of bidders interested in participating. Emails shared with Mercy Corps for clarification requests will be used to invite all participants to the pre-submission conference/Q&A session. This ceremony will take place on the date mentioned in point 2.1 above.

2.4 Acceptance of the selected offer

Documents submitted by suppliers will be verified by Mercy Corps and evaluated according to established criteria. Suppliers will be granted "pre-qualified" status for a period of two years for this and all other similar work.

Only technically assessed and pre-qualified companies (pre-qualified contractors) will be invited to submit financial proposals in accordance with Mercy Corps' tendering procedure and conditions. Mercy Corps does not make a contractual commitment to successful bidders. Pre-qualified bidders will be notified by email of the results of the pre-qualification and technical evaluation process, to the contact address provided.

2.5 Past Performance

Past performance will be duly taken into account as part of the pre-qualification procedure. Previous contracts that meet the requirements of this prequalification will be considered.

3. Eligibility criteria and submission requirements

3.1 Supplier Eligibility

To be eligible, the bidder must:

1. Be legally registered and legally entitled to carry on business in the Democratic Republic of Congo or in its country of establishment.

2. Be up to date with the Congolese tax authorities (have a NIF) or in your country of establishment.
3. Register with the tax authorities and in good standing with the payment of taxes in the DRC or in their country of establishment.
4. Have a bank account in the name of the bidder in a bank regularly registered and domiciled in the Democratic Republic of Congo or in its country of establishment.

The following documents must be provided to support these eligibility criteria:

- Copy of the Tax Identification Notification (TIN)
- Copy of the registration in the Trade and Personal Property Credit Register (RCCM) and the national identification number (Id. Nat)
- Certificate of tax situation or valid tax clearance or proof of professional and exceptional taxes on remuneration dated less than 3 months
- Proof of VAT liability or payment: VAT declaration to the competent authority or proof of monthly payment (less than three months old)
- Proof of social security affiliation (CNSS or equivalent) – proof of payment of social security contributions (CNSS or equivalent)
- Certificate of approval in the construction industry or equivalent

Suppliers who :

- Are not legally registered companies;
- Are bankrupt or in the process of going bankrupt;
- Have been convicted of illegal activities, bribery and/or unprofessional conduct;
- Have committed serious professional misconduct;
- Have not fulfilled their obligations relating to the payment of social security contributions and taxes;
- Have been guilty of serious misrepresentation by providing information;
- Are not in compliance with Mercy Corps' anti-bribery and anti-corruption policy;
- Listed on a list of parties sanctioned, or excluded or disqualified from participating in this transaction, by the U.S. Government, the United Kingdom, the European Union, the United Nations, other national governments, or public international organizations.

Additional eligibility criteria are set out, if applicable, in section 3.2 of this prequalification package.

3.2 Mercy Corps Anti-Bribery and Anti-Corruption Statement

Mercy Corps strictly forbids:

- Any form of bribe or bribe in connection with its activities

This prohibition includes any request by an employee, consultant or agent of Mercy Corps to obtain any valuable property or sum of money from a company or individual in exchange for a decision or lack of a decision on his or her part regarding the award of a contract or the contract once awarded. It also applies to any offer by a company or individual to offer any valuable property or money to an employee, consultant or agent of Mercy Corps in exchange for a decision or lack of a decision on the part of the

employee or consultant or agent of Mercy Corps in respect of the award of a contract or the contract once awarded.

- Conflicts of interest in the awarding or management of contracts

If a company is owned, directly or indirectly, in whole or in part, by an employee of Mercy Corps or by a person related to an employee of Mercy Corps, the company must ensure that this relationship is disclosed by both parties in connection with or prior to the submission of the offer.

- Sharing or obtaining confidential information

Mercy Corps prohibits its employees from sharing, and suppliers from obtaining, confidential information relating to this solicitation, including information regarding Mercy Corps' estimated prices, competing bidders or competing bids, etc. Any information provided to one bidder must be shared with all other bidders.

- Collusion between suppliers

Mercy Corps requires fair and open competition for this solicitation. Two (or more) companies submitting Statements of Qualification cannot be owned or controlled by the same individual(s). Companies submitting tenders may not make public about their prices or other information related to the tender or take any other steps to determine in advance which company will win the tender and which price will be paid.

Violations of these prohibitions, as well as all evidence of such violations, should be reported to:

integrityhotline@mercy Corps.org

Mercy Corps will conduct a thorough investigation into these allegations and take appropriate action. Any company or person who engages in any of the foregoing prohibited conduct will have their actions reported to the appropriate authorities, will be thoroughly investigated, will have their offer rejected and/or their contract terminated, and will no longer be eligible to submit bids for future contracts with Mercy Corps. Employees who engage in such acts will be terminated.

Violations will also be reported to Mercy Corps' lessors, who may also decide to investigate and exclude or suspend the companies and their owners from any contract they partially fund, whether it is a contract with Mercy Corps or any other entity.

3.3 Terrorism Certification

It is Mercy Corps' policy to comply with humanitarian principles and the laws and regulations of the United States, the European Union, the United Nations, the United Kingdom, host countries, and other relevant donors with respect to transactions with persons or entities responsible for fraud, waste, abuse, human trafficking.

3.4 Content

The Statement of Qualification must contain only the sections listed below, separated by dividers, and must fully meet all the requirements of the Call for Prequalification. See below for the required sections and the number of pages. Prequalification application forms that are not fully completed and submitted in the prescribed manner will not be considered. All documents included in the proposal must be written in English and be indelible.

3.5 Additional Requirements

3.5.1 Summary - Cover letter (1 page maximum):

Submit a narrative summary that allows reviewers to get an overall idea of how the company understands the specifications and its ability to achieve the specific objectives stated for the construction work. The purpose of the summary is to briefly present the company's general capabilities, experience, and reasons why it wants to pre-qualify.

3.5.4 Forms

Complete and submit the documents/supporting documents required in Section 5.

4. Evaluation criteria

4.1 Confidentiality

Information on suppliers, their evaluation and their results shall not be communicated to other suppliers or to any other person who is not formally involved in the pre-qualification procedure until all suppliers are informed of the results of the procedure.

4.2 Preliminary and Administrative Evaluation of the Offer (Mandatory Requirements)

Mercy Corps will use the criteria and requirements set out in the table below. Mercy Corps reserves the right to disregard certain minimal deviations from the qualification criteria if they do not materially affect a supplier's technical capacity and financial resources.

The Statement of Qualification must comply with the criteria set out in this Call for Prequalification. Each element of the Qualification Statement described in Section 3 will be assessed to determine if it meets the minimum criteria. Elements of the Statement of Qualification that do not comply with the requirements of the Call for Prequalification (such as, but not limited to, minimum qualifications, number of pages, and content) may result in the disqualification of the application. The supplier must receive a minimum score for all criteria.

No.	Requirement	Minimum criteria	Assessment
1	Eligible business	The supplier shall be eligible in accordance with point 3.1.	Yes/No
2	Company Experience	The information provided in Form 2 – Project Experience must demonstrate relevant experience in performing similar work, meeting the minimum required threshold.	Yes/No
3	Financial capacity	The company must demonstrate its sufficient financial capacity, including the possibility of obtaining a performance bond when required for work contracts.	Yes/No

(PRE-QUALIFICATION REQUIREMENTS)

All suppliers **must** submit the following:

1. Company Summary/Profile (maximum 1 page), as per section 3.5.1.
2. Company presentation including history and past performance, limited to a maximum of five (5) pages, in accordance with the instructions in the file.
3. Form 1 – Completed and signed Supplier Information Sheet.
4. Form 2 – Project experience, with relevant references to similar work performed.
5. Proof of legal registration of the company in its country of operation or in the relevant jurisdiction.
6. Proof of valid tax registration and certificate of regulatory compliance where applicable.
7. Self-certification of supplier eligibility, including submission of the required supplier information form.

4.3 Technical evaluation of bids

Mercy Corps will use the criteria and technical requirements set forth below. Mercy Corps reserves the right to waive slight deviations from the qualification criteria if they do not materially affect an applicant's technical abilities and financial resources. The bidder will have to develop and submit a technical proposal for the implementation of the works planned for Sake and Bweremana.

All eligible applicants will be ranked according to their technical evaluation according to the following criteria. Only a technical score of 60% or more will be considered acceptable.

(i) Specific experience of the company in the water supply sector: 40 points

Evaluation guide for criterion 1:

- a. The bidder will have to provide documents attesting to its expertise in similar work. These documents should include copies of contracts specifying the title and description of the project, the locations of execution, the duration of the project, the start and end dates, the value of the contract, and the name of the client with contacts.
- b. Proof of Performance – The bidder must provide supporting documentation, references/testimonials (letters of recommendation or certificates of completion of previous work) attesting to the proper execution of similar work. Similar work includes the construction and development of water source catchments, hydraulic structures, gravity and pumped water supply systems, and where possible, the implementation of electromechanical installations for water supply.
- c. Performance indicators - Any quantifiable results from previous assignments, such as cost savings, efficiency improvements, or operational impacts, will be an added asset during the evaluation.

(ii) Adequacy and quality of the proposed methodology and work plan in response to the Terms of Reference (ToR): 30 Points

Notes to the company: Mercy Corps will assess whether the proposed methodology is clear, respects the desired scope of the work, whether the work plan is realistic and achievable for that work, and whether the overall composition of the team is balanced and has appropriate skills.

a) Technical approach and methodology [20 points]

Methods, machines to be used, trials/tests required, roles and responsibilities, community involvement, etc., must be clearly defined to ensure the success of the work. The submission must also include a methodology related to safety, the environment, and social guarantees. The evaluation criteria will include the following:

- i. Describe the implementation process for each construction component of the proposed work.
- ii. Include innovative or effective solutions that are tailored to the objectives of the work.
- iii. Tools and techniques: Specify the tools, technologies, or frameworks that will be used for implementation.
- iv. The contractor must demonstrate evidence of ownership of the equipment and machinery available relevant to the performance of such work. The required machinery must include vehicles, HDPE pipe welding machine by mirror fusion and/or electrocutation, concrete mixers, generators, motor welders, total stations and differential GPS, goggle levels, vibrators, jackhammers, compactors etc. All these machines must be in good working order.

- v. Sustainability and impact: Highlight how the methodology ensures sustainable results and long-term benefits.
- vi. Health, Safety and Environment (HSE)

The Bidder must provide a policy or written statement of the SSE, in accordance with international best practices and the requirements of international NGOs; This policy should cover, but is not limited to, the following:

- a. Prevention of accidents and occupational diseases;
- b. Risk management on construction sites;
- c. Concrete measures to mitigate the risks of gender-based violence, prevention and sexual abuse and exploitation (GBV and PSEA);
- d. Environmental protection;
- e. Protective equipment;
- f. Emergency management;
- g. Signage on construction sites;
- h. First aid;
- i. Prevention of natural risks (heat, snakes) and work-related hazards (at height, electricity, demolition);
- j. Awareness and training of staff;
- k. Local and/or regional recruitment procedures;
- l. Respect for local communities and complaint management,
- m. HSE monitoring must be ensured throughout the project to ensure compliance and continuous improvement of practices to ensure the mitigation of major incidents, environmental compliance and social acceptance of the project.

b) Work plan [5 points]

- i. **Details of activities:** Provide a detailed work plan identifying the main activities necessary to carry out the activities detailed in the call for prequalification, with an expected project duration of 9 months. This plan should consider all sites separately/independently and that work should run in parallel at all sites.
- ii. **Chronology:**
 - a. Present a Gantt chart or timeline of activities that shows milestones, deliverables, and deadlines.
 - b. Make sure the timeline is realistic and in line with the call
- iii. **Resource allocation:** Indicate how resources (human, financial and material) will be allocated to each activity.

c) Project Implementation Organizational Structure, Clear Roles and Responsibilities [5 points]

- a) Associate the proposed team with specific activities, tasks and results.
- b) **Collaboration framework** : Describe how the team will interact internally and with the client, i.e., describe your team's organizational structure for the project.

(iii) Qualifications and skills of key experts for the mission: 30 points

Technical skills in human resources. The table below outlines the minimum qualifications that Mercy Corps considers acceptable for this project. Bidders' experts are encouraged to possess higher qualifications. In submission, there will be:

1. All staff will submit an updated resume.
2. All staff members must submit their academic degrees (bachelor's degrees and/or other degrees from recognized universities) as well as certificates of professional qualification, e.g. licenses to practice as an engineer, registrations with professional bodies and any other relevant certifications in order to strengthen their application.
3. A proposed expert can only be included in one offer. If an expert is proposed in several tenders, the evaluation committee may cancel them or decide, depending on the methods chosen, to continue the procedure.

Position	Qualification	Experience	Score maximal
Project Manager (Civil Engineer)	University degree in civil engineering or construction,	Minimum 7 years of professional experience in planning and construction, reading and validation of plans, quality control and site management on water supply projects, reinforced concrete tanks and hydraulic structures.	10
Site Supervisor	University degree in civil engineering, BPT or equivalent	Minimum 5 years of experience in daily supervision of works, quantity and quality control, daily reporting, team management, HSE compliance on drinking water supply sites (collection, storage, distribution, tanks, standpipes)	5
Topographical Engineer	University degree in topography, geomatics or equivalent	Minimum 5 years of experience in topographic surveys, layout, geometric control, mastery of differential GPS and total station on hydraulic infrastructures, road projects or pipe installation.	5
Expert in environmental and social impact assessments.	Advanced university degree in environment, social sciences and rural development or equivalent	Minimum 4 years of experience in environmental and social monitoring, implementation of ESMPs, mastery of E&S standards, social risk management, community consultations, E&S reporting, complaint management and compliance with the requirements of major international donors	5
Plumber	Certificate from the institution concerned	Minimum 3 years of professional experience in similar fields.	5

- The project implementation period will be communicated at the financial proposal stage but estimated at 9 months of implementation. Therefore, the contractor must submit a technical proposal for the work proposed under this Call for Prequalification for Evaluation. The evaluation will be conducted as described in Section 4 above. Companies selected after prequalification will be invited to submit their financial proposals at a later date.

- No financial proposal is required at this stage.

N.B:

Although it is a call for pre-qualification, it is also combined with a technical assessment of the eligibility of bidders to undertake such and similar works. Once the detailed engineering design studies are completed (currently underway), only the Request for Financial Proposal will follow to consider a future contract award. At the Request for Financial Proposal (RFP) stage, other technical details including the accuracy of the exact scope of work, construction period, design/technical specifications of the work, bills of quantities and estimates (BoQs), construction drawings/plans and any other technical requirements will be shared only with pre-qualified bidders.

Please note:

- a) *The Request for Financial Proposal phase is expected to take place around **May/June 2026**.*
- b) *The construction works can be implemented as a single project or divided into different **LOTS/PACKQUETS** as will be decided during the design phase. This will be well presented at the Request for Financial Proposal (RFP) stage.*

4.4 Due diligence step:

Contractors who pass the technical assessment will be required to complete the following due diligence or due diligence steps:

Due diligence stage	Basis of assessment
Office and course interviews and visits	Passage required
Internal and external reference checks (current or past customers)	
Ineligibility and verification of compliance	
Modern Slavery Verification	
Financial stability of the company: The company must submit the financial statements for the last 2 financial years in electronic form via email.	

5. Forms

Form 1 - Supplier Information Sheet

The information provided will be used to assess the company's eligibility for a contract with Mercy Corps.

Please fill in all fields.

Supplier Information

Company Name	
Any other name under which the company operates (acronyms, abbreviations, aliases)	
Former company names	
Address	
Website	
Phone/fax numbers	Telephone: Fax:
Contact principal	Name: Phone Number: Email:
Number of employees	
Number of sites	

Average value of available equipment and materials (USD)	
Public company (yes/no)	
Names of Board members, if applicable	
Name(s) of the business owner(s)	
Parent companies, if applicable	
Subsidiaries or affiliates, if applicable	

References

Customer Name:	<u>Contact Name, Phone, Email:</u>
Customer Name:	<u>Contact Name, Phone, Email:</u>
Customer Name:	<u>Contact Name, Phone, Email:</u>

Vendor Eligibility Self-Certification

The company certifies that:

It and its affiliates and subsidiaries, owners, officers, directors and key employees (to the best of its knowledge) are not subject to government sanctions, have not been designated by any government as a failing supplier, are not subject to any rules or prohibitions by any lessor, and are not subject to any legislation prohibiting transactions with it/them. It is not the subject of a government investigation by a donor for misconduct towards another beneficiary of that donor's funds.

1. It has not engaged in and is not engaging in any form of terrorism or attacks against civilians and is not providing any form of material support or financial resources to individuals or organizations that engage in any form of terrorism or deliberate attacks against civilians.
2. It and its affiliates and subsidiaries, owners, agents, directors and key employees have not been and are not involved in the manufacture, transportation, sale or distribution of weapons or narcotics.
3. It is not in default of any significant credit agreement, bankruptcy or liquidation, is not placed in receivership, has not entered into agreements with creditors, has not ceased its business activities, is not subject to any proceedings in relation to creditors, or is not in any other similar situation resulting from similar proceedings under national laws and regulations.
4. It has not been declared in default of performance of a material contract by any legal authority in the last two years.
5. It pays its taxes on time and is not currently the subject of any investigations or proceedings related to tax arrears.
6. It provides workers' compensation insurance to its employees in accordance with the laws of the countries where it operates.
7. It pays social security contributions in accordance with the legislation of the countries in which it operates.
8. It and its owners, agents and directors have not been convicted of an offence relating to professional morality and have not committed serious professional misconduct.
9. It, its affiliates and subsidiaries, owners, agents, directors and key employees have not been criminally investigated or judged for fraud, bribery, human trafficking, espionage, transportation or trafficking of arms, sexual exploitation or abuse, involvement in a criminal organization or any other criminal activity.
10. It treats its employees with dignity and respect and guarantees social operating standards, including: working conditions and social rights (avoiding child labour, servitude, forced labour, trafficking or exploitation of human beings); ensuring safe and reasonable working conditions; freedom of association; freedom from exploitation, abuse and discrimination; protection of the fundamental social rights of its employees and Mercy Corps beneficiaries.
11. To the best of its knowledge, no employee, agent, consultant or other party connected with Mercy Corps has any financial interest in the business activities of the Company, and no employee of Mercy Corps is related to any owner, agent, director or employee of the Company and, if so, the Company will endeavour to inform Mercy Corps of such relationship and will not use it to exert improper influence. The discovery of an undisclosed conflict of interest will result in the immediate revocation of the company's pre-qualification

- status and the company being barred from participating in future Mercy Corps procurements.
12. It understands that any attempt or agreement to provide any valuable property to any employee, agent or representative of Mercy Corps for the purpose of encouraging such person to award a contract to Mercy Corps or to take or not to take any action related to a contract will result in the immediate termination of any agreement. The company certifies that it does not engage in such acts.
 13. It understands that Mercy Corps seeks fair and open competition and the fairest possible price and that any attempt by Mercy Corps to impede fair and open competition, including by collaborating with other bidders to fix prices, seeking to eliminate competition, seeking to obtain confidential information from Mercy Corps or other bidders, by using multiple related or controlled companies to simulate a competitive situation, or any other similar activity, will result in the termination of any agreement. The company certifies that it does not engage in such acts.
 14. It understands that Mercy Corps prohibits its partners or suppliers from bribing public officials and certifies that it does not do so.
 15. She does not carry out any activity under other names or pseudonyms that have not been declared to Mercy Corps.

If the company cannot certify any of the above, it must explain why. Mercy Corps may take into account individual circumstances in certain situations. However, any false certification may be grounds for immediate disqualification and termination of any future agreements.

By signing up for the Supplier Information Sheet, you certify that your company is authorized to provide goods and services to organizations funded by major donors and that all of the above statements are accurate and factual.

Company name:

Name of Representative:

Function:

Signature:

Date:

Form 2 - Business Experience

Period	Contract Identification - Project Provide data and contacts for 4 or more projects
<i>[Month/Year - Month/Year]</i>	Contract Name: <i>[insert full name]</i> Brief description of the work performed by the supplier: <i>[Briefly describe the work performed, including location, type and size of facilities installed, interconnection with the grid, source of equipment/materials (import or in-country purchase),]</i> Contract Amount: <i>[insert amount in USD]</i> Organization Name: <i>[insert full name]</i> <i>[Project Start and End Date]</i> Address: <i>[insert street/number/city/country]</i>
<i>[Month/Year - Month/Year]</i>	Contract Name: <i>[insert full name]</i> Brief description of the work performed by the supplier: <i>[briefly describe the work performed, including location, type and size of facilities installed, interconnection with the grid, source of equipment/materials (import or in-country purchase)]</i> Contract Amount: <i>[insert amount in USD]</i> Organization Name: <i>[insert full name]</i> <i>[Project Start and End Date]</i> Address: <i>[insert street/number/city/country]</i>

<p><i>[Month/Year - Month/Year]</i></p>	<p>Contract Name: <i>[insert full name]</i></p> <p>Brief description of the work performed by the supplier: <i>[briefly describe the work performed, including location, type and size of facilities installed, interconnection with the grid, source of equipment/materials (import or in-country purchase)]</i></p> <p>Contract Amount: <i>[insert amount in USD]</i></p> <p>Organization Name: <i>[insert full name]</i></p> <p><i>[Project Start and End Date]</i></p> <p>Address: <i>[insert street/number/city/country]</i></p>
<p><i>[month/year - month/year]</i></p>	<p>Contract Name: <i>[insert full name]</i></p> <p>Brief description of the work performed by the supplier: <i>[briefly describe the work performed, including location, type and size of facilities installed, interconnection with the grid, source of equipment/materials (import or in-country purchase)]</i></p> <p>Contract Amount: <i>[insert amount in USD]</i></p> <p>Organization Name: <i>[insert full name]</i></p> <p><i>[Project Start and End Date]</i></p> <p>Address: <i>[insert street/number/city/country]</i></p>
<p><i>[Month/Year - Month/Year]</i></p>	<p>Contract Name: <i>[insert full name]</i></p> <p>Brief description of the work carried out by the</p> <p>Supplier: <i>[briefly describe the work performed, including location, type and size of facilities installed, interconnection with the grid, source of equipment/materials (import or in-country purchase)]</i></p> <p>Contract Amount: <i>[insert amount in USD,</i></p> <p>Organization Name: <i>[insert full name]</i></p> <p><i>Project start and end date</i></p> <p>Address: <i>[insert street/number/city/country]</i></p>

