Date: 19th October 2023

Reference: G09/2023

**Tender Notice for supply of vehicles – Global master agreement**

Mercy Corps is a leading international non-profit organization powered by the belief that a better world is possible. Our team of more than 6,000 humanitarians works in over 40 countries to help people triumph over adversity and build stronger communities from within.

Vehicles are an essential asset to Mercy Corps in facilitating the logistics function, hence effective delivery of the core mandate. This tender is therefore a strategic measure to lock future terms and conditions of engagement, for vehicle acquisition. The successful firm(s) will be contracted on a global master agreement for 24 months, and engaged by any Mercy Corps country program to supply vehicles when need arises. Mercy Corps expects to establish agreements with multiple firms through this process.

If you are interested in responding to this tender, you will need to complete an Intent to Bid Form (ITB) and the Supplier information Form (SIF) and submit it according to the guidelines below. The forms are attached.

Completed Intent to Bid Forms must be submitted to Mercy Corps by **27th October 2023 at 5PM pacific time and should be** sent to tenders@mercycorps.org, with the Tender Reference number in the email subject line.

After the closing date of this Tender Notice, the Request for Proposal will be sent to the firms who submitted Intent to Bid Forms. Tender documents will be sent to the email address specified in the Intent to Bid Form.