

Date: 2 – October - 2023

Reference: JO01 - RFP - PR116710 - JO01 Health Insurance service for MCJ and MCS staff - Shared

Tender Notice

Mercy Corps is a non-religious, non-profit and non-governmental international humanitarian organization.

Mercy Corps is seeking a supplier to contract with a registered insurance company for a one-year health insurance coverage for the organization's national staff and their families and parents. The project is located at Jordan.

If you are interested in submitting a bid, you will need to complete an Intent to Form and submit it according to the guidelines below.

1. The suppliers can download the Intent to Bid Form on this link: <https://goo.gl/bqrs7D>
2. Intent to Bid Form can be picked up at Mercy Corps office: Building No. 54, Issam Al Ajlouni St, Alshumaysani| Amman, Jordan.

Completed Intent to Bid Forms must be submitted to Mercy Corps by **Thursday, October 12, 2022, at 3:00 pm** in one of the below methods.

1. Email completed Intent to Bid Form to jo-itb@mercycorps.org with the Tender Reference number in the email subject line.
3. Return completed Intent to Bid Form in person and put in the Tender Box placed at Mercy Corps Building No. 54, Issam Al Ajlouni St, Alshumaysani| Amman, Jordan. The Tender Reference number should be written in the envelop.

After the closing date of this Tender Notice, the Request for Proposal will be sent to the suppliers who submitted Intent to Bid Forms. The Request for Proposal will be sent according to the preference you have mentioned in the Intent to Bid Form.