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| **Tender No:** PR ADD 2267/2023 | **Addendum No: 002/2023** |
| **Tender Name:** Engineering Feasibility Design for Adadle Town Water Supply Project, Somali Region, Ethiopia | **Date Issued: 8th June 2023** |

This letter amends the copy of the Request for Proposal as detailed below. Bidders are required to sign and return this addendum with the submission bids as confirmation that the addendum was taken into consideration.

**Details of addendum:**

The following sections of the Invitation to Tender have been amended:

1. Page 5 Section 3.3 Tender Submittals, Documents supporting the Eligibility Criteria, replace 4th bullet point, “3. CVs of consultants should be attached” with “CVs of key consultant staff should be attached”
2. Page 10 add the following sentence to the end of the Purpose sub-section: “The Awash Report is available on the Mercy Corps website: <https://www.mercycorps.org/tenders/request-proposal-engineering-feasibility-design-adadle-town-water-supply-project-somali>, it appears as an attached file at the bottom of the referenced web page”.

**All other terms and conditions remain unchanged.**

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We acknowledge receipt of the above referenced Addendum to the Request for Bid/Proposal, and the Tender Addendum shall be incorporated into our Tender submission.

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| Signature: |  |  |
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Questions received by 5th June 2023 5:00 pm (EAT) and their associated responses are included in the following section:

Q. We kindly request for extension for the deadline for the proposal submission date by at least two (2) weeks, which we believe will help us prepare sound proposals that meet your requirements.

A. The deadline was extended via Addendum 1.

Q. In the scope of the service, the design period, which directly affects the size of each water supply components, the water demand, the project cost, and the bases to compare the new finding with those set-in table 1 in the RFP (page 10) is not mentioned.

A. Due to project constraints, it is likely that the design capacity will be limited to what is identified in Table 1, which is independent of any planning horizon.  As noted in the RFP, the information in Table 1 is subject to update pending the outcome of work to be completed as part of this project.

Q. It shall be very clear if the educational, professional registration certificates and work experience credentials are required to be attached with CVs of the expert or not

A. The level of information to be included with CVs for experts is the choice of the proposer.

Q. We understand as the “Company Profile”, for the contents of the proposal mentioned to be with a maximum of 2 pages does not include the Statement of Works (SOW) and approach, and description of the previous similar experiences with reference etc.

A. The 2 page limit for the Company Profile on page 5 of the RFP does not include the Statement of Work (SOW) and Approach or the Firm Profile and Capabilities requested on Page 14 of the RFP.

Q. Related to our experience and the nature of the project, we need to make minor modifications to the names of the tasks and deliverables mentioned in the scope of the services which will best describe the tasks and deliverable in steps. So please confirm us if we can modify or not

A. Modifying the names of tasks and deliverables is acceptable provided they address the scope of work in the RFP.

Q. are we going to submit the technical and financial proposal through email or in person

A. Per Page 1 of the RFP, Submit offers to:  [et-tender-questions@mercycorps.org](mailto:et-tender-questions@mercycorps.org) OR To: Mercy corps Addis Ababa office Tel. No. +251-11-1110777 P.O. Box 14319, Hayahulet Golagul Square, Afro building Addis Ababa

Q. the duration of the service is not mentioned and the type of the service is it time based or Lump sum

A. Per Page 14 of the RFP, Timeframe/Schedule:  The consultant shall be able to mobilize within one week after the issuance of notice-to-proceed (NTP) and submit the deliverables within 8 weeks of NTP.  Terms of payment are included in RFP Section 6 Sample Contract which starts on page 17.  As noted in the RFP (page 4 section 3.1 Contract Terms and in the Sample Contract in Schedule I:  Additional Terms Statement of Services – Fixed Price) the contract is fixed price with a ceiling.

Q. the Man month input of the professionals is not listed, while it is good if the client fixes the Man month duration so as to have equal ground between bidders

A. Based on their approach to completing the scope of work, the prospective proposer will determine the necessary staff and associated staff hours required and include that in their proposal. Attachment 2 – Price Offer Sheet Template has been updated via Addendum 1 to clarify.

Q. it is mentioned that, 3CVs of consultants should be attached, could you please mention which positions are we going to attach.

A. There is a typographical error corrected via Addendum 2, thank you for bringing it to our attention.

Q. please list out the documents that has to be included in the technical proposal.

A. Submittals shall include items noted in Section 3.3 Tender Submittals on page 5 of the RFP and proposals shall also include items noted in Proposal Contents on page 14 of the RFP.

Q. In RFP, as per “5. Scope of Work/Technical Specifications: Timeframe/Schedule”, it is mentioned that The consultant shall be able to mobilize within one week after the issuance of notice-to-proceed (NTP) and submit the deliverables stated above within 8 weeks of NTP. Kindly clarify, what is the duration of project. Keeping in view of the scope of work, as given in Tasks-1 to 4, the Timeframe/Schedule may kindly be intimated please.

A. The timeframe for completing all Engineering Feasibility Design tasks and associated deliverables identified in RFP Section 5.  Scope of Work\Technical Specifications is 8 weeks from notice to proceed.  This is noted in RFP Section 5 under Timeframe/Schedule.

Q. Under “Required Experience & Skills”, it is not mentioned about man months of each Expert. Kindly clarify and man month duration for each Expert may be intimated please.

A. Based on the information in the RFP, and their approach to completing the scope of work, the prospective proposer will determine the necessary staff hours required and include that in their proposal.  Attachment 2 – Price Offer Sheet Template has been updated via Addendum 1 to clarify.

Q. In the RFP, there is no provision given for Environment and Social Experts. For Feasibility Study of the Project, it is required to conduct Environment compliance/constraints and also shall be required for Social Survey being a important component for a successful implementation of the Project, it is proposed to include additional Key Expert for Environment and Social Experts.

A. Mercy Corps will conduct necessary environmental and social assessments and evaluations in compliance with project requirements.  Proposers should plan to incorporate those findings into the work as it progresses.

Q. Submission Deadline : As submission deadline is 31st May, 2023 5.00 PM, keeping in view of the elaborated scope of work, it is requested to kindly extend submission deadline by atleast 15 days i.e. up to 16th June, 2023.

A. The deadline was extended via Addendum 1 to 15th June 2023.

Q.In the design and implementation of water works infrastructure of the nature that will be necessary to meet the objectives of this project at Adadle Town, there is a need for a reasonable level of information on the subsurface conditions. These requirements are needed to assist in the design of the foundations for the various structures. The design of structures in deep excavations (and in particular where there is a water table condition, as would be the case for the raw water Intake wet-well and adjacent structures) will need to be carried out. This information and assessment will reduce the uncertainty in estimating the current and future investment costs. In view of the above as well as the requirement of this service under Section 5 of the Scope of Work, we foresee the requirement of a Geotechnical Engineer who can appreciate the critical structural sites and collect subsurface conditions, undertake geotechnical investigations and evaluate accordingly, and eventually propose conceptual foundation recommendations. In view of the above, we respectfully request the Client to allow us to include the position of a Geotechnical Engineer as part of our Proposals.

A.Team members are the choice of the proposer. The scope for Phase 1 is limited to a feasibility study. In developing their approach, the proposer should identify experts needed to deliver the Scope of Work and include them in the Price Offer Sheet.

Q.It is our experience in such a water supply study that the socioeconomic situation of Adadle Town and other localities need to be evaluated to inform the affordability and willingness to pay. Besides, as part of the Feasibility of the Project, in general, shall be evaluated in terms of the viability and sustainability of the project considering the current and future investments. A Business Plan needs to be also prepared. Hence, unless this service might be undertaken as part of the Market and Financial opportunities study as a separate term or contract, the requirement of a Socioeconomic Expert is foreseen for which we kindly request the Client to allow us to include as part of our Proposals.

A. As clarified in Addendum 1, Mercy Corps will conduct necessary environmental and social assessments and evaluations in compliance with project requirements. Proposers should plan to incorporate those findings into the work as it progresses. The scope for Phase 1 is limited to a feasibility study. In developing their approach, the proposer should identify experts needed to deliver the Scope of Work and include them in the Price Offer Sheet.

Q. As per the information in the RFP, it is required to evaluate the feasibility of the water supply project of Adadle in terms of the current and ultimate design capacities. While the current investment planning is clear, we kindly request the Client to inform us the design period for the future or ultimate design horizon/planning.

In order to have background information as well as a clear picture of the assignment, we kindly request the Client to avail us the Adadle Water Supply Concept Study/Design Report that was prepared by Awash Consultant.

A. Due to project constraints, it is likely that the design capacity will be limited to what is identified in Table 1, which is independent of any planning horizon. As noted in the RFP, the information in Table 1 is subject to update pending the outcome of work to be completed as part of this project. The source of the data is the Awash study, which is being made available via Addendum 2.

Q. The scope of the work needs various engineering discipline involvement and detailed field & desk studies. However, the time set to complete the assignment is too short. In addition, the man-month input of the proposed experts is not mentioned in the ToR. From our several experiences, the ToR is expected to recommend mammoth input for all the experts to have a uniform financial evaluation.

A. The timeframe for completing all Engineering Feasibility Design tasks and associated deliverables identified in RFP Section 5.  Scope of Work\Technical Specifications is 8 weeks from notice to proceed.  This is noted in RFP Section 5 under Timeframe/Schedule.  Based on their approach to completing the scope of work, the prospective proposer will determine the necessary staff and associated staff hours required and include that in their proposal.  Attachment 2 – Price Offer Sheet Template is being replaced via Addendum 1 to clarify.

Q. Taking into account the scope of the work mentioned in each task, the input of the geotechnical/ structural engineer, quantity surveyor, and environmentalist is not mentioned.

A. As clarified in Addendum 1, Mercy Corps will conduct necessary environmental and social assessments and evaluations in compliance with project requirements.  Proposers should plan to incorporate those findings into the work as it progresses.  The scope for Phase 1 is limited to a feasibility study.  In developing their approach, the proposer should identify experts needed to deliver the Scope of Work and include them in the Price Offer Sheet.

Q. The ToR demands a full technical and financial proposal that includes methodology and a work plan. However, the deadline set for the proposal submission (May 31, 2023) is too short to prepare a responsive proposal. Hence, we request your office extend the submission date of the project by at least 10 days

A. The deadline was extended via Addendum 1 to 15th June 2023.

Q. The water source option looks as already defined by the tender document to be Shebelle River. When we say feasibility it should also include groundwater as another option. Are there previous studies which dictated this water source option to be solely Shebelle River? If so, we do not have to look for availability of groundwater in the feasibility study?

A. Based on site information from prior reports and field investigation, the Shebelle River is the best available water supply source. The scope of the current work does not include investigation of groundwater as a supply source.

Q. On the financial template the key experts are identified (8 to 10 experts). On the other hand, the tender package orders to attach only 3 CVs only (page 3). Please explain this.

A. There is a typographical error corrected via Addendum 2, thank you for bringing it to our attention.

Q. The project looks relatively of big scale and the main water transmission line traverses some 15 km and believed to cross some villages. We are opting to include socio-economic which is the most important feasibility study aspects. How do you think?

A. As clarified in Addendum 1, Mercy Corps will conduct necessary environmental and social assessments and evaluations in compliance with project requirements. Proposers should plan to incorporate those findings into the work as it progresses. The scope for Phase 1 is limited to a feasibility study. In developing their approach, the proposer should identify experts needed to deliver the Scope of Work and include them in the Price Offer Sheet.