**Questions and answers- Tender No. MCK-NBO-CREATE-PCB-22**

**Question 1.** Our quick question is about the Fixed Price Model that the call adopted.  Do we include reimbursables (Travel, accommodation, meals, disbursements etc) in the price offer, or do we leave these to be reimbursed based on actual costs incurred in the course of the consultancy?

**Answer 1:** Suppliers are requested to quote for professional fees only and disbursements if applicable. Travel, accommodation, and meals will either be provided or reimbursed as per Mercy Corps travel policies

**Question 2:** The website indicates that the open date is 9 January at 6am while the SOW indicates that the proposals should be submitted digitally by 5pm on Monday January 9th. Please clarify which is the correct submission time.

**Answer 2:** Deadline for Offer Submission has been extended to **13th January 2023, EAT 5pm**. See separate addendum**.**

**Question 3.** The RFP also indicated that any questions asked will be posted on the website. We have checked the website but cannot trace anything. Please confirm that no questions were asked. And if there was any, please forward to us those as well as the responses provided. Alternatively let us know where we can access them.

**Answer 3.** All questions have now been posted and tender submission deadline has been extended to cater for delay in posting the questions.

**Question 4.** Finally, we would like to request if possible to get an extension for submitting the proposal. This will be highly appreciated.

**Answer 4.** Request granted. New deadline for Offer Submission is **13th January 2023, EAT 5pm**