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| **Tender No:** **G06/2022** | **Responses to Queries raised by prospective tenderers** |
| **Tender Name: RFP TRACKING DEVICES** | **Date Issued: 10th JUNE 2022** |

This provides answers to queries raised from bidders by 9TH June 2022 which was the deadline for receiving queries. The responses are posted on website for access by all prospective bidders and does not disclose the source.

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| No. | **Question** | **Response** |
| 1 | Can you advise what countries these devices would be utilized in, the quantity needed, | This is a framework agreement that any country where mercy Corps works will use to engage the contracted vendor to supply the tracking device. It will be on a-need basis. We do not have quantities as on now. |
| 2 | Will the personnel trackers would require a screen display. | Kindly bid for tracking devices that responds to our requirements. We left the specification open as firms have different devices which perform the same function. This is a fit-for-purpose kind of requirement. |
| 3 | What do you mean by custom designed portal?  Do you require the tracking portal to show your Company Branding (Name, Logos, Color schemes)? | We expect a company owned portal with the ability to control access to movement data securely.  The interface dedicated to tracking the movement of Mercy Corps personnel and vehicles must at a minimum display the organization's logo. |
| 4 | Do you require access into AMS billing portal? | Not the firm's billing system but a dedicated billing system for clients (if any) to generate their invoices or track.  We also need a system that can allow to transfer equipment from one country to another and to be able to make the change directly online. |
| 5 | What’s is Mercy Corps expectation on how incident management/reporting is to be implemented? | Systems should allow Mercy Corps to send bulk message to field teams in case of potential hazards - generate reports reflecting equipment movement history and remote equipment management |
| 6 | For the "Basis For Pricing (Catalog, List, etc.)" on page 2 of the Tender Package, please elaborate on what information you would like from the bidders in this question. | The companies pricing format which responds to the tender requirements. |
| 7 | References are requested in both the "Supplier Information Form" & are listed separately in the "Technical Evaluation" section (which also contains the Supplier Information Form). Where should the references be listed? | For Supplier information, supplier is required to list the references and contact details who might be contacted for reference check. For technical evaluation, we need more information that just listing. Name of organization, contract dates, contract value etc… |
| 8 | Technical details are requested in both the "Technical Evaluation" section and in the "Cover letter" requirements. Please confirm which section the technical proposal should be included | There are cases where prices are combined with the technical specifications. So long us the bidder is able to present detailed technical specifications and pricing in the format they deem fit. |
| 9 | Please confirm if a vendor needs to merge all the supporting documents for "Eligibility Criteria, Technical Evaluation, Offer Form & Supplier Information" into one PDF. | Documents can be submitted in any format; whether merged or sent separately. |

**All other terms and conditions in the tender remain unchanged.**

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