



Mercy Corps

Supplier Information Form

The information provided will be used to evaluate the Company before contracting with the Mercy Corps.

Please complete all fields.

Supplier Information

Company Name	SOTVIC INVESTMENTS LIMITED
Any other names company is operating under (Acronyms, Abbreviations, Aliases)	N/A
Previous names of the company	
Address	24 Ladipo Oluwole Street, Off Adeniyi Jones Avenue, Ikeja. Lagos
Website	www.sotvic.com
Phone/Fax Numbers	Phone: +2348166775524 Fax:
Primary Contact	Name: Victor Dele Zedomi Phone Number: 08178689051 Email Address: victor.zedomi@sotvic.com
# of Staff	10
# of Locations	2
Avg. Value of Stock on Hand (USD)	-
Government - owned (yes/no)	NO

Name(s) of Board of Directors	VICTOR DELE ZEDOMI, SOTONYE RUTH ZEDOMI, CLIFFORD ALLEN
Name(s) of Company Owner(s)	VICTOR DELE ZEDOMI
Parent companies, if any	N/A
Subsidiary or affiliate companies, if any	CUSSONS TECHNOLOGY NIGERIA LIMITED

Financial Information

Account Number, Bank Name and Address	ACCOUNT NUMBER: 1015329016 BANK NAME: ZENITH BANK PLC ADDRESS: 10A ISOLO ROAD, LAGOS.
Name under which company is registered at bank	SOTVIC INVESTMENTS LIMITED
Payment Terms:	ACCORDING TO THE PAYMENT TERMS OF MERCY CORPS
Do you agree to payment after service delivery? Specify Standard Payment Terms	YES

Product/Service Information

List Range of Products/Services Offered	Supply and maintenance of all ICT items and accessories such as Laptops, Desktops, Printers, Toners, Licenses, etc
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Basis For Pricing (Catalog, List, etc.)	List Price
How Long will the price remain valid?	180 days
What is your delivery medium?	By Courier or Private Delivery
What is your delivery time?	3 – 5 days after PO is received.

References

Client Name:	<u>Contact Name, Phone, Email Address:</u> Alhaji Ismail -08034535797 iabulrahman@fhi360.org
Client Name:	<u>Contact Name, Phone, Email Address:</u> Mrs Balkisu Ibrahim – 08030836536 baibrahim@mercycorps.org
Client Name:	<u>Contact Name, Phone, Email Address:</u> Mr Daramola – 07034878225 daramola.o@arfh-ng.org

Supplier Self-Certification of Eligibility

Company certifies that:

1. It, its affiliates and subsidiaries, owners, officers, directors and key employees (to the best of its knowledge) are not the subject of any government’s sanctions, designations, donor rules or prohibitions, or laws prohibiting transactions with it/them. It is not the subject of any donor government investigation into its misconduct with any other recipient of that donors funding.
2. It, its affiliates and subsidiaries, owners, officers, directors and key employees have not and do not engage in any form of terrorism or attacks on civilians and do not provide any form of material support or financial resources for individuals or organizations that do engage in any form of terrorism or deliberate attacks on civilians.
3. It, its affiliates and subsidiaries, owners, officers, directors and key employees have not and do not engage in weapons or drugs manufacture, transport, sale or distribution.
4. It is not in default on any material credit agreement, bankrupt or being wound up, are having its affairs administered by the courts, have entered into arrangements with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations.
5. It is has not been determined to be in breach of a material contract by any legal body anytime within the past 2 years.
6. It pays taxes as and when due and is not currently the subject of any investigation or proceeding related to back-owed taxes.
7. It provides workers compensation insurance to its workers in accordance with the laws of the countries where it operates.
8. It pays social security obligations as required in the countries where it operates.
9. It, its owners, officers and directors have not been convicted of an offense concerning its professional conduct and has not engaged in grave professional misconduct.

10. It, its affiliates and subsidiaries, owners, officers, directors and key employees have not been the subject of criminal investigation or judgement for fraud, corruption, human trafficking, spying, weapons transport or smuggling, sexual exploitation or abuse, involvement in a criminal organization or any other criminal activity.
11. It treats its employees with dignity and respect and maintains social operating standards, including:: working conditions and social rights: avoidance of child labor, bondage, forced labor, human trafficking or exploitation; assurance of safe and reasonable working conditions; freedom of association; freedom from exploitation, abuse, and discrimination; protection of basic social rights of its employees and Mercy Corps beneficiaries.
12. To the best of its knowledge, no Mercy Corps employee, officer, consultant or other party related to Mercy Corps has a financial interest in the Company's business activities, nor is any Mercy Corps employee related to any owner, officer, director or employee of the company, and, if so, it will ensure that the relationship is disclosed to Mercy Corps and will not be used for improper influence. Discovery of an undisclosed Conflict of Interest will result in immediate revocation of the Company's Authorized Supplier status and disqualification of Company from participation in future Mercy Corps procurement.
13. It understands that attempting to or agreeing to provide anything of value to any Mercy Corps employee, agent or representative for the purpose of encouraging that person to award Company a contract or take or not take any action related to any contract will result in immediate termination of any agreement. Company certifies that it does not engage in such conduct..
14. It understands that Mercy Corps seeks fair and open competition and the fairest price available and that any attempt by company to subvert fair and open competition, including working with other bidders to fix prices, working to exclude competition, seeking confidential information from Mercy Corps or other bidders, using multiple related or controlled companies to give the appearance of competition, or any similar activity, will result in termination of any agreement. Company certifies that it does not engage in such conduct.
15. It understands that Mercy Corps prohibits any of its partners or suppliers from bribing public officials and certifies that it does not do so.
16. It is not conducting business under other names or aliases that have not been declared to Mercy Corps.

If the Company cannot certify to any of the above it should explain why not. Mercy Corps may take the individual circumstances into account for some situations. However, any false certification could be grounds for immediate disqualification and termination of any future agreement.

By signing the Supplier Information Form you certify that your Company is eligible to supply goods and services to major donor funded organizations and that all of the above statements are accurate and factual.

Company Name: SOTVIC INVETMENTS LIMITED

Name of Representative: RUDOLF OYAKHIRE

Title: IT ASSISTANT

Signature:  _____

Date: 8th NOVEMBER, 2021.