**QUALITY CONTROL PLAN**

***This QC Plan is designed mainly as a guide for the inspection and acceptance of all the deliverables that will be implemented by the data collection firm selected for the BHAKARI Program in Nepal for the different types of assessments and evaluations.***

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| **PR/MAR # MCN/MAR/2020/18/NEPAL** | **Tender #: MCN/MAR/2020/18/NEPAL Consultancy Service for Conducting Baseline, End line and Final Evaluation Survey – BHAKARI Project** |
| **PR/MAR Description: Mercy Corps is expected to begin a new program (Bhakari) to enhance food and nutrition security, reduce future humanitarian caseload and improve the resilience of communities to recurrent shocks in the Karnali Province in Nepal, on or around October 1, 2020. The program will be a Multi-Year Emergency Food Security Activity funded by USAID's Bureau for Humanitarian Affairs, and implemented in 6 districts (Mugu, Jumla, Kalikot, Surkhet, Achham, and Dailekh, with cluster hubs in Surkhet and Jumla) in the Karnali River Basin area. Bhakari includes program components of agriculture and market systems, disaster risk reduction, water for productive use, natural resources management, and a large emphasis on a gender and social inclusion approach, all with a highly integrated multi-sectoral approach.**  **As a part of MEL plan, Bhakari plans to conduct Baseline, Endline and Final evaluation survey at the beginning and towards the end of program through an external research/data collection firm.** | |

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| ***The QC Plan details the procedures to inspect and determine the acceptability of the deliverables for this assignment.*** |

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| Essential Specifications and Testing Requirements Deliverable: Proposed work plan and training plan   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Parameter** | **Target Value** | **Margin of Error** (Absolute or Relative)[[1]](#footnote-1) | **Testing Method** | **Performed / Reviewed by:** | | Provide proposed work plan based on SoW | 1 | +/- 10% | Reviewing work plan document | MEL Team and relevant program team | | Provide Enumerators/Field team training plan | 1 | +/- 10% | Reviewing training plan document | MEL Team relevant program team |   Deliverable: Final report   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Parameter** | **Target Value** | **Margin of Error** (Absolute or Relative) | **Testing Method** | **Performed / Reviewed by:** | | Provide final product (a sample of any report) from relevant previous work | 1 | +/- 10% | Reviewing final product/report | MEL Team and relevant program team | |

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| Contract Testing Requirements The BHAKARI MEL team to validate the various contents/documents to ensure that it meets the requirements and expectations of Mercy Corps. There will also be regular follow ups during the training, data collection and reporting. |

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| Non-Conformance The quality control committee, as described above, will provide collective feedback on a product. If the product does not meet required standards, the quality control committee will provide two rounds of feedback on any product that does not meet the required standards. On the third round of feedback, the quality control committee will inform the service provider that their deliverable does not meet the required standards, and that they are at risk of losing payment for that deliverables. If the issues are still not corrected, the QC committee will meet with the COP, Country Director, Operations and an HQ representative to determine which portion of payment will be withheld, and make a recommendation. The Finance and Compliance Director will be responsible for communicating to the firm about modified payments due to incompletion/poor completion of deliverables. |

1. *A relative margin of error will be indicated as a percent (example: +-5%); an absolute margin of error will be indicated as a value (example: +- 5cm)* [↑](#footnote-ref-1)