



**Application for Volunteer Services**

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**City, State and Zip Code** \_\_\_\_\_

**Phone number** \_\_\_\_\_

**E-mail address** \_\_\_\_\_

**Days available for work:**

Monday    Tuesday    Wednesday    Thursday    Friday

**Hours available for work monthly:** \_\_\_\_\_

**Time of Day available for work:** \_\_\_\_\_

**Skills, education, community service experience and work experience that relate to working with Mercy Corps in the resource development department:**

- general office skills
- foreign languages       list languages \_\_\_\_\_
- translator                 list languages \_\_\_\_\_
- computer expertise       list applications \_\_\_\_\_
- organizing projects
- fundraising
- typing
- filing
- telephone reception
- data entry
- calligraphy

**If you have additional information about your skills or if you have other skills that you would be willing to provide, please list:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Education/Training: Please list your post-secondary level education and training accomplishments:**

---

---

**Community Service Experience:**

---

---

---

**Overseas Experience:**

**Have you ever lived or worked abroad?**

<b>Country</b>	<b>Organization</b>	<b>Activity</b>	<b>Length of time</b>
----------------	---------------------	-----------------	-----------------------

---

---

---

---

**If you have additional information about your skills, education, community service work or overseas experience please list:**

---

---

---

---

**Are you currently employed:** \_\_\_\_\_

**If so where are you employed and what is your position:** \_\_\_\_\_

---

---

**Emergency Contacts:**

1. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_

2. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_

**References:**

1. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Relationship: \_\_\_\_\_

2. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Relationship: \_\_\_\_\_

**Declarations: I affirm that all statements herein are true and accurate to the best of my knowledge and my ability to answer, and I authorize Mercy Corps International to check my education, employment and community service background as necessary to complete the application process.**

\_\_\_\_\_  
**(Signature of Applicant)**

\_\_\_\_\_  
**(Date)**